

# **GUERNSEY GOLF UNION**

## **RULES AND REGULATIONS**

The Guernsey Golf Union Rules and Regulations  
Agreed December 2019

## **1: Objectives:**

To deliver an equitable cooperative Union for the benefit of all the Members of the Affiliated Bailiwick Guernsey Golf Clubs and ensure equal opportunities for Clubs and golfers alike.

Whilst the Guernsey Golf Union (GGU) is not the governing body of golf in the Bailiwick it should do its best to promote and develop golf for the benefit of all its Members by way of competition and providing opportunities to improve.

### **1a: Responsibilities**

The GGU shall be responsible for representing Guernsey Golf in general and in particular, represent Guernsey Golf with the Guernsey Sports Commission, the Guernsey Island Games Association, the Inter Island Representative Golf Committee, the Channel Islands Ladies Amateur Golf Championships, the Hampshire, Isle of Wight and Channel Islands Golf Union and the Hampshire Ladies Golf Association plus any other association/organisation as the GGU considers desirable.

The GGU shall be responsible for the organisation and running of, and the participation of the GGU membership, the following events:

- 1: The Bailiwick of Guernsey Men's Amateur Golf Championship
- 2: The Inter Island Men's Amateur Golf Championship Final
- 3: The Inter Island Men's Challenge Trophy and the Guernsey Men's Team
- 4: The Bailiwick of Guernsey Ladies Island Championships
- 5: The Inter Island Ladies Amateur Championship Final
- 6: The Guernsey Ladies Golf Team
- 7: The Inter Island Senior Men's Challenge Trophy & the Guernsey Seniors Team
- 8: The Bailiwick of Guernsey Senior Men's Amateur Golf Championship
- 9: The Inter Island Men's Senior Amateur Golf Championship Final
- 10: The Inter Island Junior Challenge Trophy and the Guernsey Junior Team
- 11: The Bailiwick of Guernsey Junior Amateur Golf Championship
- 12: The Inter Island Junior Amateur Golf Championship
- 13: The International Island Games Golf event, when held in Guernsey and the Guernsey Men's and Ladies teams at each biannual event.

Plus any other events promoted by the GGU or for the development of golf in the Bailiwick

## **2: Officers and Committee:**

**Officers of the GGU Executive Committee shall be as follows:**

### **a: President:**

Affiliated Clubs may propose nominations for President, giving 42 days due notice prior to an Annual General or Extraordinary General Meeting. The GGU Committee will have the responsibility for selecting a candidate from the nominations received to be President. The selection will be by a simple majority of the Club Representatives, the GGU President and Vice Presidents. Once selected the candidate will be proposed for election at the next Annual General Meeting. In the event that no nominations are received then the Committee shall appoint a President for a period of one year. The President may serve for a maximum of three years, after which he/she must stand down for minimum period of one year. The President shall have a casting vote at Committee meetings in the event of a tied vote.

### **b: Vice Presidents:**

Affiliated Clubs may propose nominations for up to two Vice Presidents, giving 42 days due notice, prior to an Annual General or Extraordinary General Meeting. The GGU Committee will have the responsibility for selecting a candidate from the nominations received to be Vice President. The selection will be by a simple majority of the Club Representatives, the GGU President and Vice Presidents. Once selected the candidates will be proposed for the election at the next Annual General Meeting.

In the event no nominations are received then the Committee shall appoint up to two Vice Presidents for a period of one year.

A Vice president shall have no limit on term of office.

The Vice Presidents shall have one vote each at Committee meetings.

### **c: Honorary Treasurer**

The GGU Committee will have the responsibility of appointing an Honorary Treasurer annually. The Honorary Treasurer shall be responsible for keeping books of accounts for the financial year, which shall run from 1<sup>st</sup> October to 30<sup>th</sup> September. Copies of the Annual Accounts will be sent to Affiliated Clubs. An Honorarium, as recommended by the Committee and ratified at an Annual General or Extraordinary General Meeting, may be paid annually. The Honorary Treasurer shall have a vote at Committee meetings.

### **d) Honorary Secretary**

The GGU Committee will have the responsibility of appointing a Secretary annually. The Secretary shall be responsible for the recording of all meetings of the GGU and maintaining the records of the GGU. An Honorarium, as recommended by the Committee and ratified at an Annual General or Extraordinary General Meeting, may be paid annually. The Secretary shall not have a vote at Committee meetings.

**e)** The GGU Committee shall have the power to co-opt additional Committee members if they believe extra members are required for the efficient running of the Committee but those members would not have a vote.

The Executive Committee can meet independently of the Full Committee but cannot make any decisions.

### **f) Honorary Life Presidents:**

There shall be an unlimited number of non-voting Honorary Vice Presidents who are elected for life by the Committee in recognition of their services to Guernsey Golf. They shall not attend Committee meetings.

### **3: Election of Officers:**

The President, Vice Presidents, shall be elected by a simple majority of entitled attendees at an Annual General or Extraordinary General Meeting.

#### **4: The GGU full Committee shall be as follows:**

##### **The GGU Executive Committee and Club Representatives:**

Each fully paid Affiliated Guernsey Golf Club shall nominate 1 member from their Men's section and 1 from their Ladies Section (with the exception of St Pierre Park Golf Club who shall have no member from their Ladies Section until such time as they have at least 25 registered Lady members) to represent it on the Committee on an annual basis. They shall all be known as "Club Representatives" and shall serve for so long as their Affiliated Club continues to nominate them. Power to nominate or remove a Club Representative from the Committee rests solely with the Affiliated Club who nominates them. Each Club Representative shall have one vote at all times.

##### **5: Committee Meetings:**

A quorum will consist of 4 voting Members, three of which must be Club Representatives and one must be the President or Vice President of the GGU. No Committee meeting shall be convened unless a quorum is present. Notice of Committee meetings shall be given in writing at least 10 days in advance of each meeting, unless otherwise agreed by the Club Representatives.

Each Club shall have the right to send an alternative Club Representative if the nominated Club Representative is unable to attend a Committee meeting.

Committee meetings shall be as and when required. The President shall chair all the meetings. In the President's absence one of the Vice Presidents shall chair the meetings or in the case of both their absences the meeting should be postponed.

##### **6: Organisation of Events:**

The responsibility for the organisation and running of the events set out in "Responsibilities" will be allocated by the Committee amongst the Officers and Committee members on an annual basis. See Operational Guidelines for further details.

All events to be run in accordance with the Rules of Golf and to include any local rules of the course on which the event is to take place.

##### **7: Review of Accounts:**

The books, financial records and Annual Accounts shall be reviewed by such appropriately qualified person/s, as shall be appointed annually by the Committee and ratified at an Annual General or Extraordinary General Meeting.

#### **8: Annual, Extraordinary General Meetings and Alterations of Rules or Regulations**

##### **a: Annual General Meeting:**

The Annual General Meeting (AGM) of the GGU shall be held in November or December and the Honorary Secretary shall give 42 days notice of the meeting to the Officers, Committee and to the Secretary of each affiliated Club together with the Agenda and any proposals to change the Constitution. A copy of the Annual Account for the previous year shall be sent no later than 21 days prior to the Meeting. To enable the AGM to proceed there must be a quorum of at least one Member from each Affiliated Club and at least ten Members overall, together with at least three Members of the Executive Committee. All Members attending to sign an attendance sheet.

The AGM will conduct the following business:

- 1: To receive the President's Report
- 2: To receive the Honorary Treasurer's report including a report on the Financial position of the GGU
- 3: To receive the report from the person/s appointed to Review the Accounts
- 4: To approve the Committee's recommendation on the subscription level for the forthcoming year.
- 5: To elect a President, up to two Vice Presidents for the forthcoming year.
- 6: To elect appropriately qualified person/s to Review the Accounts for the forthcoming year
- 7: To ratify Honorarium for the Honorary Treasurer
- 8: To ratify Honorarium for the Honorary Secretary
- 9: To receive any other business

### **b: Extraordinary General Meeting**

The Honorary Secretary may convene an Extraordinary General Meeting (EGM) of the GGU at any time:

- a. by instruction of the Officers
- b. upon written request of an Affiliated Club or upon written request of a minimum of 30 Members of the GGU, such written request to state the business which the Club or Members making the request desire to bring before the EGM.

28 days notice of any EGM shall be given by the Honorary Secretary to the Secretary of each Affiliated Club and such notice shall state the business for which the Meeting is called.

No other business shall be considered at such Meeting.

### **c: Alterations of Rules or Regulations**

No Rule or Regulation of the GGU shall be made, repealed or altered except by a majority of two thirds of entitled attendees present and by voting at the AGM or at an EGM of the GGU.

An Affiliated Club or a minimum of 30 Members of the GGU wishing to propose any such new Rule or Regulation, repeal or alteration shall give notice to the Honorary Secretary not less than 42 days prior to the AGM and the Honorary Secretary shall give notice thereof to all Affiliated Clubs of the GGU not less than 28 days before such AGM or EGM. Upon consideration of such proposals it shall be competent for a Meeting of the GGU to pass them with or without modification provided that any alterations, amendments or additions made under this Rule shall not affect the substance or intent of the original proposal.

### **9: Affiliation and subscriptions:**

All Bailiwick of Guernsey Golf Clubs affiliated to the Hampshire, Isle of Wight and Channel Islands Golf Union shall automatically be affiliated to the GGU, all Ladies Sections and junior sections of the Clubs will also be automatically be affiliated to the GGU, subject to the payment of the relevant subscription approved from time to time by the AGM or EGM, such subscriptions to be paid up by each Affiliated Club within 60 days of the Affiliated Club's annual subscriptions date on of the receipt of an invoice. All fully paid up Members of each Affiliated Guernsey Golf Club will automatically be a Member of the GGU, able to attend and vote at the AGM or EGM of the GGU.

Members shall only pay the subscription to their Home Club.

A mid-year payment will be due eight months after the membership renewal date to account for any new Members who have joined part way through the year. The invoice for this will be sent out in advance of the due date and the affiliation fee should be for the full year.

## **10: Event Eligibility:**

a: Only Male members with CONGU handicaps of Affiliated Clubs (including junior, full playing members & 5 day members) complying with the event Eligibility Rules may compete in the GGU Men's events unless an event is designated as an "open" event in which case the rules appertaining to the particular event shall apply.

b: Only Lady members with CONGU handicaps of Affiliated Clubs (including junior, full playing members & 5 day members) complying with the event Eligibility Rules may compete in the GGU Ladies events unless an event is designated as an "open" event in which case the rules appertaining to the particular event shall apply

c: Junior Golfers who are members of an Affiliated Guernsey Golf Club and are eligible under the rules agreed by the GGU Junior Committee may play in the GGU Junior competitions.

## **11: Powers of Delegation:**

The GGU shall have the power to delegate the running of certain events where appropriate.

## **12: Men's, Ladies, Senior and Junior Sub-Committees;**

### **a: Men's:**

The GGU Men's Golf Committee may be formed as a sub committee to the GGU with a representative from each Affiliated Club and shall be responsible for the running of the GGU Men's Golf Events.

### **b: Ladies:**

The GGU shall form a Ladies Golf Committee as a sub committee to the GGU with representatives from each Affiliated Club that maintains a Ladies section.

(With the exception of St Pierre Park Golf Club who shall not be represented until such time as they have at least 25 registered lady playing members)

The Ladies sub committee shall be responsible for the running of the Ladies Island Teams and Island & Channel Island Ladies Championships and any Ladies only golf fixtures that the GGU is responsible for.

### **c: Seniors:**

The GGU Senior Golf Committee may be formed as a sub committee to the GGU with a representative from each Affiliated Club and shall be responsible for the running of the GGU Senior Golf Events (age 55 and over)

### **d: Junior Golf and Junior Development:**

The GGU Junior Golf Committee shall be formed as a sub committee to the GGU with a representative from each affiliated Club and shall be responsible for the running of the GGU Junior Golf Tour Events and the promotion and Development of Junior Golf on behalf of the Affiliated Clubs and to co-operate with all Affiliated Clubs in those objects.

The GGU Junior Golf Committee shall nominate a member of its committee to attend and report to the GGU Committee on Junior Golf matters. The representative will not stay for the remainder of the Meeting and will not vote on other matters.

The GGU may, (should there be suitable person available) appoint a Junior Golf Development Coordinator on an annual basis who will have a seat on the Junior Golf Committee along with the Guernsey Junior Island Team manager.

### **13: Island Selection Committees:**

At the beginning of each year the GGU Full Committee shall elect Selections teams for the Junior, Seniors, Ladies and Mens Inter-Insulars – the latter two committees to also be responsible for their respective Island Games selection.

The non playing Team Captain and selectors may be chosen from outside of the Committee and will have no vote at GGU Committee meetings.

Each Selector shall have one vote but in the case of a tie then the non-playing Captain shall have casting vote.

Men's selection to consist of four people from at least three Clubs.

Ladies Selection to consist of three people from at least two Clubs.

Junior selection to consist to three people from at least two Clubs.

Seniors selection to consist of four people from at least three Clubs.

Please see Operational Guidelines.

### **14: County Representation:**

a: The committee shall elect annually a Men's Guernsey representative to sit on the Council of the Hampshire, Isle of Wight and Channel Island Golf Union. The representative may be chosen from outside the Committee and will have no vote at GGU Committee meetings.

b. The post of Ladies County Representative is shared with The Jersey Ladies Golf Association. The Committee shall elect a representative to sit on the Hampshire Ladies Golf Association for 3 years to be followed by a representative from Jersey for 3 years. The representative may be chosen from outside the Committee and will have no vote at GGU meetings.

### **15: Discipline:**

Each individual selected to represent any Guernsey Team or the island of Guernsey in any GGU event will be expected to sign the GGU code of Conduct.

The Committee shall have the power to discipline any individual participating or assisting in events organised by or representing the GGU should it consider the GGU has been brought into disrepute.

Any individual so disciplined shall have the right to appeal to a disciplinary panel consisting of the President of the GGU and two Captains of Affiliated Clubs of which the Individual is not a Member.

English Golf Union (EGU) guidelines and the GGU Child Protection Policy should be used as guidelines.